



COMMONWEALTH of VIRGINIA

Sandra J. Adams
Commissioner

Department of Agriculture and Consumer Services

PO Box 1163, Richmond, Virginia 23218

December 13, 2017

ADDENDUM NO. 01 TO ALL OFFERORS:

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| Reference – Request for Proposal: | #301-18-030 Laboratory Equipment Testing, Calibration, and Maintenance Services |
| Commodity Code: | 99277 & 93863 |
| RFP Dated: | November 29, 2017 |
| For Delivery To: | Virginia Department of Agriculture and Consumer Services Procurement Office 102 Governor Street, Room 239, Richmond VA, 23219 |
| Pre-proposal Conference: | N/A |
| Proposals Due: | December 29, 2017 at 2:00 PM EST |

The following questions and answers are provided for clarification purposes:

1. The Specific Requirements ask that "Pipettes should have 4 readings at 100%, 4 at 50%, and 4 at 10%. For multichannel pipettes, all channels must be tested in this way." If they are a Fixed Volume, then this calibration would not be possible. Could I ask that your list of pipettes, per location, have the designation as to which pipettes are Single Channel Fixed or Variable volume and which Multi-channel are Fixed or Variable volume.

Answer: VDACS will not identify which pipettes have fixed or variable volumes. If it is a matter of helping determine possible cost, and understanding most of our pipettes are variable volume, you may wish to figure all pipettes require the readings testing. Refer to #1 below under the heading titled "The above is hereby changed to read:".

2. We are NSF accredited for the CFHs, BSCs/hoods. We are not ISO 17025 accredited on all parts of the other lab equipment. Is this an issue or can we bid on the work? Can we bid on the work we are qualified for with the NSF?

Answer: Though an award could be made to one offeror, the solicitation allows for the award of multiple contracts as it may be in the best interest of our agency to award in that manner. An offeror is not required to service or support all of the equipment listed in the RFP. For example, if an offeror only provides services on fume hoods, biological safety cabinets, and ductless balance enclosures, they can submit a proposal addressing just those lots.

The above is hereby changed to read:

1. Page 4, III. Statement of Needs, A. 4, Lot 3 A & B: Pipette (Single and Multiple Channel), changed to: Pipettes should have 4 readings at 100%, 4 at 50%, and 4 at 10%. This testing method does not apply for fixed volume pipettes. For multichannel pipettes, all channels must be tested in this way, when applicable.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original RFP document. The original RFP document must be signed.

Sincerely,

Kevin Steinbrecher

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Name of Firm

Signature

Printed name/Title

Date